

Appendix D Options Scoring Matrix - Cluster 1 Development, Conservation & Design

Adjust the weights in the blue boxes to suit the importance you attach to each of the Category Headings and criteria questions for the Service area under review. Then fill in the red boxes with your scores and the table will work out the weighted and total scores for each option.

If you are looking at more than 4 Options as part of the matrix, you will need to cut and paste further options onto the spreadsheet.

Outcomes	Criteria	Weight	Transform In House		Outsource		Collaboration		Option 4	
			Score	Weighted	Score	Weighted	Score	Weighted	Score	Weighted
	Meet the Service mission, Vision and core outcomes as outlines in stage 1	5	5	25	1	5	4	20	0	0
	Total	5	5	25	1	5	4	20	0	0
	Score			5.0		1.0		4.0		0.0

Fit with Priorities	Criteria	Weight	Option 1		Option 2		Option 3		Option 4	
			Score	Weighted	Score	Weighted	Score	Weighted	Score	Weighted
	Deliver the City & County of Swansea's Corporate priorities	5	5	25	1	5	3	15	0	0
	Total	5	5	25	1	5	3	15	0	0
	Score			5.0		1.0		3.0		0.0

Financial Impact	Criteria	Weight	Option 1		Option 2		Option 3		Option 4	
			Score	Weighted	Score	Weighted	Score	Weighted	Score	Weighted
	Make more effective use of staff resources	5	5	25	1	5	5	25	0	0
	Maximise Income generation opportunities	5	3	15	1	5	5	25	0	0
	Have limited or no set up costs and/or long term benefits	5	5	25	1	5	5	25	0	0
	Total	15	13	65	3	15	15	75	0	0
	Score			4.3		1.0		5.0		0.0

Sustainability/Viability	Criteria	Weight	Option 1		Option 2		Option 3		Option 4	
			Score	Weighted	Score	Weighted	Score	Weighted	Score	Weighted
	Any prohibitive legal implications for implementation	5	5	25	1	5	3	15	0	0
	Maintain sustainability of the service and/or make service improvement for the citizen	5	5	25	1	5	3	15	0	0
	Total	10	10	50	2	10	6	30	0	0
	Score			5.0		1.0		3.0		0.0

Deliverability	Criteria	Weight	Option 1		Option 2		Option 3		Option 4	
			Score	Weighted	Score	Weighted	Score	Weighted	Score	Weighted
	Be implemented within the realistic timescales	5	5	25	2	10	2	10	0	0
				0		0		0		0
				0		0		0		0
				0		0		0		0
				0		0		0		0
	Total	5	5	25	2	10	2	10	0	0
	Score			5.0		2.0		2.0		0.0

TOTAL
SCORE

4.9

1

1.2

3

3.4

2